

INFORMATION SHEET ERASMUS +

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| Name of Institution | Technische Universität Berlin |
| ERASMUS Institution Code | D BERLIN 02 |
| Presidents's Name | Professor Dr. Christian Thomsen |
| Homepage | www.tu-berlin.de |
| INSTITUTIONAL CONTACT DETAILS | |
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| Contact Person - <u>Incoming</u> Erasmus students | <u>Beatrice Vinci</u> Student Mobility - Int SB 12 - Phone: +49-30-314-24696 / Fax: +49-30-314-28644 Tue, Thu 9.30 am-12.30 am and 2-4 pm Email: exchange.programmes@tu-berlin.de |
| FAQ | http://www.auslandsamt.tu-berlin.de/international_office/information_for_exchange_students/faq/parameter/en/ |

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| Academic calendar | <p><u>Winter Semester 2018/2019:</u> 1st of October, 2018 - 31st of March, 2019</p> <p><u>Lecture Period:</u> 15th of October, 2018 - 16th of February, 2019</p> <p><u>Summer Semester 2019:</u> 1st of April, 2019 - 30th of September, 2019</p> <p><u>Lecture Period:</u> 8th of April, 2019 - 13th of July, 2019</p> | <p>Christmas Break: 22nd of December, 2018 - 5th of January, 2018</p> <p>Public Holidays: Easter Break : 19.04 - 22.04.19, 1st of May, Ascension Day and Pentecost</p> |
| Orientation Session | <p>Winter term - "Early Bird" session: 6th of September, 2018 Mandatory orientation session: 5th of October, 2018 Summer term - "Early Bird" session: 4th of March, 2019 Mandatory orientation session: 2nd of April, 2019</p> | |
| Examination Period(s) | <p>Winter term: late February - early March Summer term: late July - early August</p> | |
| Nomination/Application <u>deadlines</u> for admission | <p>Winter term : <u>Nomination</u> deadline : 30th of April - <u>Application</u> deadline : 1st of June Summer term : <u>Nomination</u> deadline : 31st of October <u>Application</u> deadline : 1st of December Please note: TU Berlin is not accepting free moving Students.</p> | |
| Course registration | <p>Variable (depending on the department). Students register upon arrival.</p> | |
| Application forms | <p><u>Our</u> application forms are supposed to be filled in by computer and to be sent in a printed version to our office - either by E-Mail (form the home university) or by post. After students are officially nominated they will receive an email, concerning the necessary information on the application procedure.</p> | |
| Website of the International Office | <p>International Office: https://www.auslandsamt.tu-berlin.de/international_office/betreuung_internationaler_austauschs_tudierender/parameter/en/ FAQ: TU Berlin Website: quick access 7857</p> | |

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| Study Courses open to exchange students | There are restrictions on courses of the Faculty of Architecture and Landscape Planning. |
| Course Catalogue and Course Language | <p>Most of the courses (90%) are being taught in German, but we also offer a growing number of courses being held in English. However, the course selection varies from semester to semester.</p> <p>Online course catalogue (in German): http://www.tu-berlin.de/lsf/</p> <p>English courses: TU Berlin Website: quick access 8254</p> <p>The final course list for the semester is usually online in late February/March (summer semester) and August/September (winter semester).</p> |
| Short explanation: how to read our study guides | <p>Bachelor programmes: BA/BSc Master's programmes: MA/MSc</p> <p>SWS - Semester Weekly Hours (1 SWS equals approx. 1,5 ECTS) WS - Winter Semester SS - Summer Semester</p> <p>VL - Lecture UE - Exercise SE - Seminar</p> |
| Explanation grading system | <p>1,0 - 1,5 - ECTS grade A (excellent) 1,6 - 2,0 - ECTS grade B (good) 2,1 - 3,0 - ECTS grade C (good/satisfactory) 3,1 - 3,5 - ECTS grade D (satisfactory) 3,6 - 4,0 - ECTS grade E (sufficient) 4,1 - 5,0 - ECTS grade F (failed)</p> |
| ECTS available | Yes, though sometimes converted from SWS (Semester Weekly hours) or LP (effort points). |
| Language requirements | <u>Proficiency in German at least on level A2.2 of CEFR within the application deadline - a certificate at B1 level or higher must be provided before the semester starts.</u> |
| Language certificate required | We require from all applicants who will attend courses an official language certificate for German or English (only for thesis, special programs, study fields offered in English). |
| Preparatory language courses for incoming students | <p>Pre-semester German intensive language courses at ZEMS (Zentraleinrichtung Moderne Sprachen) - from level B1 and higher - <u>admission through a test.</u></p> <p>The course fee is 275 Euro for a four weeks course - 80 hours. Winter semester course 2018/19: 10th September - 4th October, 2018 Summer semester course 2019: 7th March - 4th April, 2019 ZEMS-Website: www.zems.tu-berlin.de</p> |
| Housing assistance | The International Office can only offer a very small number of dormitory rooms. Information will be provided after the acceptance. |

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| <p>Living Expenses estimated per month</p> | <p>Housing: Between 250-500 Euros Food and Drink: Around 200 Euros Books: 30 Euro (depending on the field of study) Public transportation: approximately 260 Euros (“Semesterticket”) payable once for the entire semester Please note that these figures can merely represent a rough estimate. A lot depends on your personal lifestyle.</p> |
| <p>Health insurance/other insurances</p> | <p><u>Health Insurance</u> Students with a valid European Health Insurance Card (EHIC) do not need an extra insurance. Those without will need to either be registered with a German health insurance company or need to check if their own private insurance is sufficient upon arrival in Berlin. <u>Third Party Liability Insurance</u> It is the responsibility of the student to take out insurance (from home) for your personal belongings, accidents and third party liability while studying in Germany. TU Berlin does not cover any losses that may occur.</p> |
| <p>Additional fees to pay</p> | <p>If staying in a dormitory, students are required to pay a deposit of one and half months’ rent.</p> |
| <p>Student jobs available/allowed</p> | <p>It is difficult to find a student job in Berlin and foreign students cannot base their economy on the chance of getting a job.</p> |
| <p>VISA</p> | <p>The sending and receiving institutions will provide assistance, when required in securing visas for incoming and outbound mobile participants, according to the requirements of the ERASMUS Charter for Higher Education www.betreuung-int-stud.tu-berlin.de</p> |